

City of Highland Cemetery Board of Managers
Minutes of Special Session
Wednesday, February 26, 2025
City Hall Conference Room
4:00 PM

Roll call:

Bob Luitjohan
Ben Eberwein
Susie Martz

Also present:

Brad Koehnemann, Cemetery Caretaker
Chris Flake, Deputy Clerk

January Minutes: Ben Eberwein voted to approve the minutes of the January 22, 2025, meeting; Bob Luitjohan seconded. Motion passed.

Public forum: None.

New business: The board considered the following new cemetery fees be recommended to the City Council for approval:

Cost to purchase a grave space: \$800.00 (distributed as follows: \$300.00 to land replacement fund and \$500.00 to perpetual care).

Grave opening fees:

Full burial Monday – Friday	\$800.00	Cremains burial Monday – Friday	\$500.00
Full burial Saturday/Sunday	\$1,000.00	Cremains burial Saturday/Sunday	\$600.00
Full burial on holidays	\$1,200.00	Cremains burial on holidays	\$700.00

Transfer of grave fee \$50.00

Eberwein motioned to approve the new fees and Luitjohan seconded. The motion passed.

Next meeting date is April 23, 2025, at 4:00 p.m. at City Hall Conference Room.

Adjournment: Eberwein motioned to adjourn and Susie Martz seconded. The motion passed and the meeting adjourned at 4:38 p.m.